



St Edmundsbury
BOROUGH COUNCIL

St Edmundsbury Borough Council

Cabinet Decisions Notice

(Published: Wednesday 9 December 2015)

The following decisions were taken by the Cabinet on **Tuesday 8 December 2015** and, if not called in by Councillors, will come into operation on Thursday 17 December 2015. This procedure does not however, apply to decisions that have been recommended to Council for a final decision (and which are also indicated within the decisions below). An executive decision may be called in, in accordance with the Overview and Scrutiny Committee Procedure Rules contained within Part 4 of the Council's Constitution, by at least five Councillors submitting the required call-in request form to the Head of HR, Legal and Democratic Services (e-mail: democratic.services@westsuffolk.gov.uk) **by 5.00 pm on Wednesday 16 December 2015.**

Should you have a query regarding any of the decisions taken, contact should be made with the named officer in the first instance, either on the telephone number listed against their name, or via email using the format firstname.surname@westsuffolk.gov.uk. Alternatively, you may also contact the relevant Portfolio Holder on the telephone number listed against their name, or via email using the format firstname.surname@stedsbcc.gov.uk. Contact may also be made via Democratic Services, St Edmundsbury Borough Council, West Suffolk House, Western Way, Bury St Edmunds Suffolk, IP33 3YU

Agenda Item and Report No.	Declarations of Interest/ Dispensations Granted	Decision(s) (including recommendations to Council)	Reason(s) for Decision(s)	Other Options Considered and Reasons for Rejection	Contacts
Item No. 6 CAB/SE/15/077	None	<p><u>Recommendation of the Overview and Scrutiny Committee: 11 November 2015 - Christmas Fayre Review</u></p> <p>RESOLVED:</p> <p>That the Review of the Christmas Fayre report, contained in Report No: OAS/SE/15/016, including the Five Year Operational Plan, attached as Appendix D to Report No: OAS/SE/15/016, be approved.</p>	<p>The Cabinet supported the findings of the review, as detailed in Appendix 1 to Report No: OAS/SE/15/016 and considers the five year operational plan at Appendix D should be used to influence the planning and delivery of the 2016 Christmas Fayre and beyond.</p>	<p>Several options were considered and rejected, as outlined in Report No: OAS/SE/15/016.</p>	<p><u>Portfolio Holders:</u> Cllr Robert Everitt 01284 769000</p> <p>Cllr Alaric Pugh 07930 460899</p> <p><u>Officer:</u> Andrea Mayley Service Manager (Economic Development and Growth) 01284 757343</p>

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Item No. 7 CAB/SE/15/078	None	<p><u>Recommendations of the Overview and Scrutiny Committee: 11 November 2015: Car Parking Task and Finish Review Group – Final Report</u></p> <p>RESOLVED:</p> <p>That the fifteen recommendations, as set out in Section 9 of the Car Parking Task and Finish Review Group Report, attached as Appendix 1 to Report No: OAS/SE/15/017, be approved.</p> <p><i>(The complete list of approved recommendations is attached separately.)</i></p>	The Cabinet commended the extensive work of the Overview and Scrutiny Committee’s Car Parking Review Task and Finish Group, and subsequently considers the fifteen decisions (and recommendations to Council where appropriate as part of the budget setting process) taken will help to relieve current car parking pressures in the Borough and seek to address future provision in Bury St Edmunds.	<p>Other options considered and rejected were to:</p> <p>make no changes to tariffs or improvements to car parking capacity and flexibility of payment; and</p> <p>recommend a ‘blanket’ percentage increase rise all car parks in future years.</p> <p>The above, however, were not supported during the consultation.</p>	<p><u>Portfolio Holder:</u> Cllr Peter Stevens 07775 877000</p> <p><u>Officer:</u> Mark Walsh Head of Operations 01284 757300</p>
Item No. 9 CAB/SE/15/080	None	<p><u>Review of Cabinet Area Working Parties</u></p> <p>RESOLVED: That:</p> <p>(1) in accordance with the adopted West Suffolk Families and Communities Strategy, emphasis be placed on the new focus of Ward Members working with locality officers, and the ability for Borough Councillors to investigate locality issues through a variety of existing mechanisms, which could range</p>	The Cabinet agreed to disband the Cabinet Area Working Parties (AWPs) but remains keen to see their positive evolution in the context of the adopted Families and Communities Strategy which promotes locality-based working, and for issues to be investigated through a variety of alternative existing mechanisms. Equally, Cabinet is mindful of the need, at a time of reducing resources, to reduce any duplication in the discussion of issues, within the Council and between tiers of local	The Cabinet previously resolved to carry out consultation of the future of the Area Working Parties, therefore no other options have been considered.	<p><u>Portfolio Holder:</u> Cllr John Griffiths 07958 700434</p> <p><u>Officer:</u> Alex Wilson Director 01284 757695</p>

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		<p>from informal Ward Member meetings through to formal scrutiny reviews; and accordingly that</p> <p>(2) the Bury St Edmunds Area Working Party be disbanded and, if required, proposals for a locality forum for Bury St Edmunds be developed with other local authorities and partners, building on the learning from Haverhill and Suffolk County Council's Our Place meetings;</p> <p>(3) the Haverhill Area Working Party be disbanded but the need for timetabled, regular discussion meetings be recognised to enable Haverhill Borough Councillors to examine, debate and act on locality issues when needed with appropriate Portfolio Holders and officers; and</p> <p>(4) the Rural Area Working Party be disbanded and it be replaced with a quarterly Parish Forum by re-launching St Edmundsbury Borough Council's existing Parish Conference, with the possibility of an Annual Parish Conference for West Suffolk.</p>	<p>government and partners.</p>		

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<p>Item No. 10</p> <p>CAB/SE/15/081 and Addendum to CAB/SE/15/081</p>	<p>None</p>	<p><u>Recommendations from the Grant Working Party: 16 November 2015 - Consideration of Community Chest Funding 2016/2017</u></p> <p>RESOLVED: That:</p> <p>(1) the allocation of Community Chest funding for 2016/2017, as detailed in Report No: GWP/SE/15/004, be approved, namely:</p> <p>(a) Hopton Day Care Centre: £5,000</p> <p>(b) Bury St Edmunds Volunteer Centre: £6,586</p> <p>(2) Subject to the provision of a presentation on the work of the organisation prior to consideration of an allocation of funding for 2017/2018 and beyond, Community Chest funding for Suffolk West Citizens Advice Bureau of £182,500 for 2016/2017, be approved;</p> <p>(3) subject to the budget setting process for 2017/2018, and subject to the satisfactory submission of evidence-based reports detailing the benefits and success of each individual project in 2016/2017, the allocation of Community Chest funding for 2016/2017 and 2017/2018, be</p>	<p>The Grant Working Party had considered each of the 21 applications for Community Chest funding in detail and the Cabinet supports its recommendations.</p>	<p>The Council could choose not to provide any grant funding; however it is recognised that some support to the Voluntary, Community and Social Enterprise Sector is required. The Community Chest also enables the Council to commission services to support the delivery of its priorities.</p>	<p><u>Portfolio Holder:</u> Cllr Robert Everitt 01284 769000</p> <p><u>Officer:</u> Davina Howes Head of Families and Communities 01284 757070</p>

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		<p>approved, namely:</p> <p>(a) The Voluntary Network (Befriending Connect Service): 2016/17: £9,860 2017/18: £10,238</p> <p>(b) The Voluntary Network (Community Car Service): 2016/17: £5,310 2017/18: £4,434</p> <p>(c) Relate Norfolk and Suffolk 2016/17: £5,000 2017/18: £5,000</p> <p>(d) REACH Community Projects 2016/17: £5,000 2017/18: £5,000</p> <p>(e) Gatehouse Caring in East Anglia 2016/17: £5,000 2017/18: £5,000</p> <p>(f) HomeStart 2016/17: £13,250 2017/18: £9,800</p> <p>(4) Due to not being considered to be appropriate for Community Chest funding but with the intention of signposting to alternative funding sources available, Community Chest funding for 2016/2017 not be awarded to:</p> <p>(a) Coffee Caravan; (b) Eastgate Amateur Boxing Club; (c) Rojo Art Projects; (d) St Edmundsbury Sailing and Canoeing Association; and (e) Suffolk Mind.</p>			

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		<p>(5) No Community Chest funding for 2016/2017 be awarded to:</p> <p>(a) YMCA Suffolk; (b) Young People of the Year - Befriending; (c) Fresh Start – New Beginnings; and (d) Suffolk Young People’s Health Project (4YP).</p> <p>(6) No allocation of Community Chest funding for 2018/2019 be approved at this present time.</p> <p>Decisions emanating from Addendum to Report No: CAB/SE/15/081:</p> <p>(7)</p> <p>(a) an allocation of £9,000 Community Chest funding to Mentis Tree for 2016/2017, be approved;</p> <p>(b) no Community Chest funding for 2016/2017 be awarded to Sue Ryder; and</p> <p>(c) following further discussions with the Families and Communities Team, a revised application from Suffolk Rape Crisis be submitted to the Grant Working Party for consideration in January 2016 with a view to making a recommendation to Cabinet on 9 February 2016.</p>			

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Item No. 11 (a) CAB/SE/15/082	None	<p><u>Land East of Barrow Hill, Barrow: Development Brief</u></p> <p>RECOMMENDED TO COUNCIL: (15 December 2015)</p> <p>That the Development Brief for Land East of Barrow Hill, Barrow, as contained in Appendix A to Report No: SDW/SE/15/014, be adopted as non-statutory planning guidance.</p>	<p>The Cabinet has recommended the Development Brief for the Land East of Barrow Hill for approval, as it is considered that whilst not strictly been prepared in accordance with the Council's Protocol for Preparing Development Briefs, it accords with the significant aspects of the that document and also accords with the Vision 2031 Development Plan document and Core Strategy Development Plan document.</p>	<p>Should the Council resolve to adopt the draft Development Brief as planning guidance, that decision would not preclude future alternative development options from being considered.</p>	<p><u>Portfolio Holder:</u> Cllr Alaric Pugh 07930 460899</p> <p><u>Officer:</u> Steven Wood Head of Planning and Growth 01284 757306</p>
Item No. 11 (b) CAB/SE/15/082	<p>Councillors Robert Everitt and Jo Rayner declared local non-pecuniary interests as a Board Member and as an employee of Havebury Housing Partnership respectively. Both Members remained in the meeting during the consideration of this item.</p>	<p><u>Development Brief for Allocated Housing Development Site at Erskine Lodge, Great Whelnetham</u></p> <p>RECOMMENDED TO COUNCIL: (15 December 2015)</p> <p>That the Development Brief for the allocated housing site at Erskine Lodge, Great Whelnetham, as contained in Appendix A to Report No: SDW/SE/15/015, be adopted as non-statutory planning guidance subject to an amendment whereby an indication is given to the developers that there will be a requirement to investigate road safety aspect and improvements to the junction of the A143 with Stanningfield Road as part of the Transport Assessment to be submitted in support of a planning application.</p>	<p>The Cabinet recommends adoption of the Erskine Lodge Development Brief as amended to include the revision proposed by the Sustainable Development Working Party, as it is considered that it has been prepared in accordance with the Rural Vision 2031 Development Plan document and the Council's Protocol for Preparing Development Briefs and that it provides a suitable framework for the consideration of future planning applications.</p>	<p>Should the Council adopt the draft Development Brief as planning guidance, that decision would not preclude alternative development options being considered in the future in the form of an amended or replacement Development Brief or a departure from the adopted Brief that might be proposed as part of a planning application.</p>	<p><u>Portfolio Holder:</u> Cllr Alaric Pugh 07930 460899</p> <p><u>Officer:</u> Steven Wood Head of Planning and Growth 01284 757306</p>

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Item No. 11 (c) CAB/SE/15/082	None	<p><u>The Meadows, Wickhambrook: Development Brief</u></p> <p>RECOMMENDED TO COUNCIL: (15 December 2015)</p> <p>That the Development Brief for The Meadows, Wickhambrook, as contained in Appendix A to Report No: SDW/SE/15/016, be adopted as non-statutory planning guidance.</p>	<p>The Cabinet has recommended the Development Brief for The Meadows, Wickhambrook for approval, as it is considered to have been prepared in accordance with the Vision 2031 Development Plan document, Core Strategy Development Plan document and the Council's Protocol for Preparing Development Briefs.</p>	<p>Should the Council resolve to adopt the draft Development Brief as non-statutory planning guidance, that decision would not preclude future alternative development options from being considered.</p>	<p><u>Portfolio Holder:</u> Cllr Alaric Pugh 07930 460899</p> <p><u>Officer:</u> Steven Wood Head of Planning and Growth 01284 757306</p>
Item No. 13 CAB/SE/15/084	None	<p><u>Revenues Collection Performance and Write-Offs</u></p> <p>RESOLVED:</p> <p>That the write-off of the amounts detailed in the exempt appendices to Report No: CAB/SE/15/084 be approved, as follows:</p> <p>(1) Exempt Appendix 1: Council Tax totalling £21,402.51</p> <p>(2) Exempt Appendix 2: Business Rates totalling £35,442.94</p>	<p>The total amounts detailed in the decision have been written off. Detailed reasons for the decisions were included in Exempt Appendices 1 and 2 attached to the Report.</p>	<p>The Council currently uses the services of the ARP Enforcement Agency to assist in the collection of business rates and also has online tracing facilities. It is not considered appropriate to pass the debt on to another agency. In the event that a written off debt becomes recoverable, the amount is written back on and enforcement procedures are re-established.</p>	<p><u>Portfolio Holder:</u> Cllr Ian Houlder 01284 810074</p> <p><u>Officer:</u> Joanne Howlett Acting Head of Resources and Performance 01284 757264</p>

Karen Points
Head of HR, Legal and Democratic Services: 9 December 2015